

No. 2/4/2017-NFCH

National Foundation for Communal Harmony

(An autonomous organisation under the Ministry of Home Affairs, Govt. of India)

Khan Market, New Delhi-110003

Dated 16th August, 2017

Sub.:- Inviting quotations for hiring of vehicle (Middle Segment Car) for official use in the National Foundation for Communal Harmony.

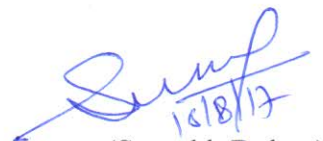
The National Foundation for Communal Harmony (NFCH) is an autonomous organization under the Ministry of Home Affairs. The Foundation invites quotations from different travel agencies/operators for hiring vehicle on regular basis for official use for a period of one year.

2. Interested travel agencies/operators are requested to submit their quotation for hiring of vehicle on following terms & conditions:

- (i) The vehicle is required to be hired from Greater Noida to Lok Nayak Bhawan and back for an average of 22 working days on monthly basis.
- (ii) The vehicle is likely to cover 3300 kms. in 22 days in a month. On an average, the car would run for 150 kms. per day and daily duty hours would be 12 hrs.
- (iii) Toll taxes/parking charges, etc. would be borne by NFCH. However, driver will pay these charges and the same would be reimbursed to the concerned travel agency on production of bills/proof.
- (iv) The car will be used by the Secretary and other officers and officials of the Foundation for official purposes. The car should be in good condition and all the maintenance will be done by the operator / travel agency. NFCH will not bear such maintenance / repairing expenses. The driver of the car should be educated, well behaved and well dressed. He should be fully aware about different routes of NCR.
- (v) Rates are to be mentioned on the above basis accordingly and extra day / extra hours and night charges etc. may be mentioned separately.

3. Sealed quotations in envelope superscripted as 'Quotation for hiring of vehicle in NFCH' including the rates of hiring of vehicle / middle segment car on the letter head of the agency addressed to the undersigned should reach the official address of the Foundation at the National Foundation for Communal Harmony, 9th Floor, 'C' Wing, Lok Nayak Bhawan, Khan Market, New Delhi-110003 **latest by 3.00 PM on 25th August, 2017.** The quotations will be opened on the same day at 3:30 PM. The decision of the Secretary, NFCH whether to accept or reject any quotation may be final and binding.

o/c


16/8/17

(Sourabh Dubey)

Assistant Secretary, NFCH

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Sourabh K. Dubey
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