F. No. 2/1/2024-NFCH NATIONAL FOUNDATION FOR COMMUNAL HARMONY (NFCH)

(An autonomous organization under the Ministry of Home Affairs, Govt. of India)

9th Floor, C Wing, LokNayakBhawan, Khan Market, New Delhi-110003 Dated <u>29</u> November, 2024

Sub: - Inviting Quotations for 10,000 envelops (7,000 window & 3,000 without window) size 10" X4.5" (100 GSM) in the National Foundation for Communal Harmony (NFCH) -reg.

The National Foundation for Communal Harmony (NFCH) invites quotations for printing and supply of **10,000 envelops**.

2. You are requested to submit your quotation for printing & supply of brown envelops:

Specifications are as below:

1. No. of Copies	:	10,000 (Window-7000, Non –window-3000)
2. Size	:	10" X4.5"
3. Colour	:	Brown
4. Printing	:	Single colour (black) front side printing
5. Paper	1.1	(as per sample) 100 GSM Craft Paper
		roo oom oran rapel

3. The 'Bid' should be sealed in an envelope superscripted as 'Inviting Quotations for printing and supply 10,000 envelops in NFCH'. The 'Bid' should include the rates of envelops and addressed to Secretary, National Foundation for Communal Harmony, 9th Floor, C Wing, Lok Nayak Bhawan, Khan Market, New Delhi – 110003.

4. The quotations should reach this office on or before 17.12.2024 upto 3:00 pm and the quotations will be opened on same day for further necessary processing at 3:30 pm. Secretary, NFCH shall have the power to accepts or reject any bid or rescind the contract without assigning any reason thereof and his decision shall be final and binding.

This issues with the approval of Competent Authority, NFCH.

(P.C. Tewari) AS (Admin) NFCH, MHA Ph.011-24643052

Copy to:

1. Display in NFCH Notice board and Reception Gate No. 1, 2 & 3 of Lok Nayak Bhawan.